

**From:** Microsoft CMT email@msr-cmt.org  
**Subject:** [ICML 2022] Session chairing for Outstanding Reviewers  
**Date:** July 14, 2022 0:54  
**To:** Ichigaku Takigawa ichigaku.takigawa@riken.jp

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Dear Ichigaku Takigawa,

Congratulations again for being among the Top 10% of reviewers at ICML 2022! We would like to especially thank you for your outstanding services; these are vital to the community.

As a recognition for your services, you have received a free registration or been reimbursed already, you should have received an email about that.

As a reviewer, you have shown high responsibility. Hence, we would like to offer you the opportunity to be a session chair for one or more of the ICML sessions if you are participating in person. You may sign up as a session chair (Sheet 1 in the link below) or a backup session chair (Sheet 2). We need both. In the latter case, we will contact you in case another session chair cannot be at the conference for unplanned reasons, and possibly at short notice.

The session chair opens and closes the session, ensures that talks remain on time, and moderates the Q&A for long talks. To offer assistance, there will be a student volunteer and a SlidesLive engineer in the room. We will provide further instructions for session chairs.

If you are able and willing to take on this responsibility, please sign up here:  
<https://docs.google.com/spreadsheets/d/1v7RCfFC6CmamthMOMwda16qQJbDkXtuMGLRLi0xRSKY/edit?usp=sharing>

Thank you very much for your help, it has been (and is) essential for a successful conference. We very much appreciate it.

We are looking forward to seeing you at ICML!

Best wishes,  
Csaba, Le and Stefanie

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